



## **Call for entries 2018-2019** **Specialist Training Course in Carriage Driving**

### **I. NUMBER OF PLACES**

The following number of places has been announced for the year 2018-2019:

- Training Specialty: Carriage Driving. Three (3) places

### **II. COURSE LENGTH**

- Specialty: Carriage Driving, option 2 years (2 places).  
Essential qualification: Compulsory Secondary Education or equivalent\*.
- Specialty: Carriage Driving, option 3 years (1 place).  
Essential qualification: Secondary School Graduate, Baccalaureate or equivalent\*.

### **III. ENTRY REQUIREMENTS**

Applicants must meet the following entry requirements:

- Have completed their Compulsory Secondary Education (e. g. ESO), Baccalaureate, A levels or equivalent in each case\*.
- Be aged between 16 and 24 years old.
- Declaring that they do not suffer from any illness that may impede working with horses and teams.
- Have adequate knowledge of Spanish in order to get the maximum benefit from lessons.
- Pass the entry exam.

**Entrance examinations date for the Carriage Driving Specialist Training Course: Monday, 17 SEPTEMBER**

*\* The equivalences between qualifications for access will be those officially established by the Ministry of Education, Culture and Sport of the Government of Spain.*

<http://www.mecd.gob.es/servicios-al-ciudadano-mecd/catalogo/educacion/gestion-titulos/estudios-no-universitarios/titulos-extranjeros/homologacion-convalidacion-no-universitarios.html>

*\*\*The applicants admitted in the Carriage Specialist Training Course, option 2 years (ESO) can continue the course until the 3 years option if they submit their certificate of intermediate education.*



#### **IV. ADMISSION EXAMINATIONS**

MONDAY, 17 SEPTEMBER:

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- ***Theory test:*** This consists of thirty (30) questions of equal point value, one (1) point for each, multiple choice type and/or short answers dealing with topics referenced in the bibliography. The applicant must score in excess of 66% in order to move on to the second test
  - ***Individual interview***
  - ***Practical test:*** This test will consist of executing a Driving Test, which will be attached to the courses notification, on a 30 x 70 m. track. This exercise will be done from memory by the applicants.  
This test will be judged by two teachers from this Foundation. The point value of this test is the sum of the marks from the teachers, and the result is divided by two.
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- ***FINAL MARK AND EXAM RESULTS*** will be the average of the marks obtained in the theoretical and practical exercises, considering that the former counts for 30% of the mark and the latter for 70%. The assignation of places will be strictly by order of marks. If two applicants obtain the same final mark, the best mark achieved in the practical test shall be decisive, and in case of a tie, it will be determined by the mark of the Jury President.
- ***Bibliography:***
  1. Rivero Merry, Luis: **Manual de enganches**. Sevilla: Lettera, 2004. ISBN: 84-931896-2-6.
  2. **Parte de la prueba de Doma del Reglamento de Enganches de la Real Federación Hípica Española. Edición 2018.** <http://www.rfhe.com/wp-content/uploads/2017/12/7-PROPUESTA-REGLAMENTO-ENGANCHES-2018.pdf>



## **V. REGISTRATION AND EXAM FEES**

The amount of sixty (60) Euros is required as application and exam fee. A pupil may apply for Carriage Driving, Horsemanship or Stable Hand Specialty at the same time in each courses announcement, being the cost per Specialty 60 €.

The Carriage Driving options Secondary Education and Baccalaureate Diploma are exclusive, i.e., pupils with Baccalaureate Diploma will not be able to apply for the two options.

The applicant must tick in her/his application form all the Specialties that she/he has selected in order of priority, which will be taken into account once the applicant pass the tests. In addition to the documents required, a bank transfer receipt of the sixty (60) Euros paid into the account specified below must also be provided per Specialty selected.

**FUNDACIÓN REAL ESCUELA ANDALUZA DEL ARTE ECUESTRE  
CAIXABANK  
OFICINA MAMELÓN  
CALLE SEVILLA 6  
11402 JEREZ DE LA FRONTERA, CADIZ  
ACCOUNT: 2100 2626 31 0210071433  
IBAN: ES69 2100 2626 3102 1007 1433**

The transaction receipt must include the pupil's Identity Number (identification of the sender), and the name or names of the Specialties applied for which the pupil makes the payment (Carriage Driving, Horsemanship, Stable Hand).

## **VI. REQUIRED DOCUMENTS FOR REGISTRATION**

It is compulsory to submit the application form completed and the following documentation to apply for the entrance examination:

- 2 Photos (passport size)
- Photocopy of identity document or passport
- Certified photocopy of the qualification required (approved by the Ministry of Education, Culture and Sports of the Spanish Government).
- Medical certificate.
- Proof(s) of payment of the admission fees.
- Authorization from parents or tutors in case of underage.

All the documents submitted by the applicants who have not obtained any place, will be returned to them at the end of the exams.



To those applicants who have passed the exam and obtained a place, will be requested to present the federated card every year.

## **VII. APPLICATION SUBMISSION PROCESS**

The duly completed application and the documents required must be sent hand delivering or by post to:

Fundación Real Escuela Andaluza del Arte Ecuestre  
Departamento de Formación (Training Department)  
Avda. Duque de Abrantes S/n. 11407. Jerez de la Frontera, Cádiz. España

**Deadline for submission of documentation: Tuesday, 11 September.**

## **VIII. GENERAL TERMS FOR ENTERING IN THE ADMISSION TESTS**

Those pupils who wish to take the admission tests must first be properly registered; i.e.:

- The application form must be completed and submitted together with the other documentation required within the deadline provided.
- The registration and exam fees must be paid and the receipt for payment must be submitted.

The pupils for Carriage Driving must present the appropriate documentation on the day of the admission tests, or they will not be allowed to take their tests. The accreditation required:

- Identity card or Passport
- Current license from the Royal Spanish Equestrian Federation

**All the Specialties' exams and tests will be held in Spanish language. Deadline for submission of documentation: Tuesday, 11 September. No more applications related to this announcement will be accepted after the deadline for submission, except in the case that the documentation received has been sent by certified mail with a date before the deadline.**

**Entrance examination date for Carriage Driving Specialist Training Course: Monday, 17 SEPTEMBER**



The list of admissible applicants to the entrance exams will be available on the website ([www.realescuela.org](http://www.realescuela.org)) in the week of 11 September.

The list of the applicants admitted will be available in the week of 24 September. These applicants admitted must complete their enrolment on 8 October. The presentation meeting of the course will be on Monday 8 October.

Once the entrance exams are finished, and after all the results have been announced, the applicants may review their exams during a period of one week if they request it to the Training Office. The review will be in person in our facilities.

In addition to the applicants admitted, it also will be announced the applicants placed on the reserve list, i.e. those applicants who have passed the admission exams but have not obtained a place. The applicants on the reserve list could be admitted if any official applicant admitted would reject her/his place. The possible substitutions could be performed within six months once the courses have been started.

#### **IX. FINANCIAL CONDITIONS 2018-2019**

The entry fee for the SPECIALIST TRAINING COURSE IN CARRIAGE DRIVING is 1,000 € per year, so once the admission test is passed and the pupil has entered, this entry fee must be paid in a period of not more than three months.

The amount shall be debited from that participant's account.



**DRIVING DRESSAGE ENTRANCE TEST  
SINGLE HORSE  
COURSE 2018-2019**



APPLICANT:  
HORSE:  
JUDGE:

Date: 17/09/2018  
Time : 7 minutes (for information only)  
Track: 70 X 30 \*

		MOVEMENT	Score	Mark	Remarks
1	A	Enter at Working Trot	10		
	X	Halt, salute, working trot			
	XIGCM	Right-handed track			
2	MRB	Working trot	10		
	B BPFKA	Circle 30 metres Working trot			
3	KXM	Extended trot	10		
	MCH	Collected trot			
4	HSE	Working trot	10		
	E	Circle 30 metres			
5	EVK	Working trot	10		
	KAFXH	Walk			
6	HCM	Collected trot	10		
	MXF	Working trot			
7	FADLX	Working trot	10		
	X	Halt, reins back 3 metres			
8	XIGH	Collected trot	10		
9	HXF	Extended trot	10		
10	FAD	Collected trot	10		
11	DLXIG	Extended trot	10		
	G	Halt and salute			
Leave the arena at trot			110		

**OVERALL MARK**

1	Paces	10		Regularity and freedom.
2	Impulsion	10		Moving forward engagement of the hind quarters.
3	Obedience and lightness	10		Responsive to aids, willing and without resistance. Bend. Suppleness.
4	Driver	10		Use of aids, handling of reins and whip. Position on box, accuracy of figures
5	Presentation	10		Appearance of Driver
<b>Maximun Points=</b>		<b>160</b>		

**Errors of the Course**

1<sup>st</sup> error  
2<sup>nd</sup> error  
3<sup>rd</sup> error

**Penalty**

5   
10   
E

**Signature of Judge**

\* The outdoor arena for the Carriage Driving test is located inside the Royal School facilities, and it is an outer track of 70 m x 30 m.

# NOTIFICATION OF SPECIALIST TRAINING APPLICATION FORM FOR SPECIALIST STUDENTS ADMISSION 2018/2019

Select the specialities you wish for the admission tests:

- |                         |                          |
|-------------------------|--------------------------|
| Horsemanship            | <input type="checkbox"/> |
| Stable hand             | <input type="checkbox"/> |
| Equine Clinic Assistant | <input type="checkbox"/> |
| Saddlery                | <input type="checkbox"/> |
| Carriage driving        | <input type="checkbox"/> |

## Personal data

Family name:		First name:	
Passport number:		Date of birth:	
Residential address:			
Post code:		Town or city:	
Nationality:		Mobile n.:	
		Telephone n.:	
Email address:			

## STUDIES COMPLETED

- Middle School Graduate  
 High School Diploma  
 University studies  
 Other similar studies. Indicate:

PLEASE, RANK THE SPECIALITIES IN ORDER OF PREFERENC YOU WANT TO APPLY IN THE CASE OF PASSING THE ADMISSION TESTS, FOR WHICH ENTRANCE AND REGISTRATION FEES MUST BE PAID\*.

1.-

2.-

3.-

\*Fill in this section only if you wish to apply for more than one speciality.

### Documentation provided:

- 2 photos (Passport size).
- Photocopy of passport.
- Certified photocopy of the qualification studies (formally validated by the Spanish Ministry for Education)
- Medical certificate.
- Proof of payment of the admission fees.
- Authorisation from parents or tutors

### CURRICULUM VITAE

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How long have you been involved with the world of horses?:

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Equestrian qualifications that you possess:

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What experience do you have?:

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Why do you want to take the course?:

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Other information you would like to provide:

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